

Colusa County Office of Education  
 Children's Services  
 Early Head Start/Head Start  
 Policy Council Meeting Agenda

**Location:** 499 Margurite Street, C-1, Williams, CA 95987

**Time:** 9:00 a.m.

**Date:** January 16, 2019

- 1.0 Call Meeting to Order – TIME: \_\_\_\_\_
  - 1.1 Pledge of Allegiance
  
- 2.0 Roll Call
  
- 3.0 Approve the Minutes of December 12, 2018 Policy Council Meeting
 

**Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
- 4.0 Public Comments & Presentations Informational
  
- 5.0 Program Planning/Budget Informational
  - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report
  
- 6.0 Reports Informational
  - 6.1 Secretary's Report
  - 6.2 Classroom Reports by Policy Council Representatives
  - 6.3 Content Area Training
    - 6.3.1 Curriculum – Division Director, Education Services, Karisa Williams
  - 6.4 Community Member Reports
    - 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
    - 6.4.2 Colusa County Superintendent of Schools, Mike West
  - 6.5 Director's Report
    - 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Program Information Summaries
  
- 7.0 Personnel **Action**
  - 7.1 Approve the Transfer of Elizabeth Ozbun, Assistant Teacher – Williams Children's Center, Toddler Classroom to Teacher – Williams Children's Center, Toddler Classroom
 

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  - 7.2 Approve the Transfer of Daisy Rivas Nova, Associate Teacher – Colusa Children's Center, Preschool Classroom to Teacher – Colusa Children's Center, Toddler Classroom
 

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
- 8.0 New Business **Action**
  - 8.1 Approve the Self-Assessment Process
 

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  - 8.2 Approve the Internal Dispute (IMPASSE) Resolution Procedure

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

9.0 Correspondence Informational  
None

10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

11.0 Announcement Informational

11.1 **Self-Assessment Introduction** - January 28 from 9am to 12pm at CCOE- Children's Services Main Office, 345 5<sup>th</sup> Street, Colusa  
**Self-Assessment Exit** - February 11 from 1:00pm to 3:00pm at CCOE- Children's Services Main Office, 345 5th Street, Colusa

12.0 Advanced Planning

12.1 Next Scheduled Meeting Date: February 20, 2019 at 9:00am  
**(Third Wednesday of the month)** Education Village, Williams

13.0 Adjournment – TIME: \_\_\_\_\_