

Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

The planned stakeholder consultation and engagement process for the Colusa County Office of Education (CCOE) outlines a systematic approach to stakeholder engagement that assists our county office to develop and maintain, over time effective and engaging extended learning programs for students throughout the duration of the grant and beyond. Parents, teachers, administrators, school staff, and our community based partners provided input in the development of the Expanded Learning Opportunities (ELO) Grant plan through stakeholder meetings, surveys, and one-on-one phone calls. The survey results indicated 100% were in favor of increasing the instructional minutes. Additionally, students attend monthly student stakeholder meetings where they provide feedback on the instructional, intervention, and enrichment programs provided to them. With parent permission, students completed a survey specifically to obtain feedback for the ELO grant. Seventy five percent of students were in favor of participating in an in-person extended learning program, specifically a summer program that included CTE classes.

A description of how students will be identified and the needs of students will be assessed.

The needs of participating students are identified and addressed by utilizing both state (e.g., California Assessment for Student Performance [CAASPP] and English Language Proficiency Assessments [ELPAC]) and local assessments. Local assessments include individual student transcript review to determine credit deficiency, and Exact Path diagnostics taken each quarter that help determine learning loss and provide direction in reviewing core skills. In addition, needs are identified through attendance data, truancy and suspension data, educator recommendations, counselor recommendation, parent feedback regarding summer school, local probation department recommendation (probation youth), county liaison (foster and homeless youth) and a four year graduation plan update prior to the end of the school year.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Currently, the teachers, administrator, and support staff regularly communicate with parents/guardians in both English and Spanish through phone calls, text messages, letters, flyers, stakeholder meetings, and home visits. All parents/guardians will continue to be contacted personally in English and/or Spanish by the administrator, support staff and teachers to inform the parents of the opportunities for supplemental instructional support for their children. The conversation will include the dates, times, transportation schedule, instruction/courses being provided, nutritional meals, and all logistics of the extended programs.

A description of the LEA's plan to provide supplemental instruction and support.

To address the learning loss due to COVID-19, CCOE plans to take the following measures. A planning team that consists of parents, teacher, school principal, counselor, the student, and the prevention services supervisor will evaluate each student's current individualized learning plan (ILP) for achieving academic and personal goals. These plans which have been visited every six weeks in the past, will continue with a focus of determining each student's individual performance and incorporating materials and methods that will work best for the student.

CCOE plans to incorporate many supports for students. Based on the state and local assessments and ILP team recommendations, the team will develop plans for the academic and social emotional services that will be provided to the students during the regular school year including extended instructional times and summer programs. In addition, students will be provided support from staff who will provide individual student assistance during class and make home visits to provide support to the student and family. Furthermore, breakfast, lunch, and snacks will be served daily as well as transportation for every student.

Instructional time will be extended during the regular school year as well as implementing a summer school program to provide additional opportunities for students. The academic focus is to improve basic skills and English language proficiency, expand awareness of career opportunities, and increase student's self-esteem. The three principal areas of focus for extending instructional time include: remedial support, enrichment activities, and accelerated courses of study. The summer program centers around a project based learning hands on approach instructional model focused on career technical skills while incorporating core subject matter. Student field trips will be provided to expose them to career opportunities. This model aligns to the feedback from the student/parent stakeholder meetings as well

as teacher and support staff input. Curriculum will be continued to be offered to students on independent study throughout the summer as well as student access to laptops and internet access. Assessment and progress monitoring will be in effect to ensure on-going monitoring of student progress takes place. The successful completion of projects is also considered a measure of student progress. The ongoing partnership with community organizations strengthen the services provided to the students (e.g. Behavioral Health, One Stop, Department of Health and Human Services, probation department, Colusa Advocates for Parents and Children (CAPC), Colusa Continuum of Care, Family Action Center, Ministerial Association of Colusa County, Victim Witness, and many more).

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time	Personnel cost for summer instructional program to address learning gaps: \$14,262 Personnel cost to increase instructional minutes for after school support: \$8,623 Personnel cost for paraprofessional regular year: \$45,000 Instructional supplies for summer/regular year: \$28,058	[Actual expenditures will be provided when available]

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	Supplemental curriculum as defined by student assessments: \$6,430 Professional development for certificated/classified personnel to address learning gaps and student engagement: \$5,000	[Actual expenditures will be provided when available]
Integrated student supports to address other barriers to learning	Personnel to provide SEL support to students during the regular school year: \$8,937	[Actual expenditures will be provided when available]
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports	N/A	[Actual expenditures will be provided when available]
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility	Student college concurrent enrollment textbook/supplies: \$3,000 CTE materials/supplies: \$3,000 Personnel cost to provide additional core subject areas to bridge credit deficiency: \$15,840	[Actual expenditures will be provided when available]
Additional academic services for students	N/A	[Actual expenditures will be provided when available]
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs	\$4,000	[Actual expenditures will be provided when available]
Total Funds to implement the Strategies	\$142,150	[Actual expenditures will be provided when available]

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

ELO grant funds are used with other limited amounts of federal Elementary and Secondary School Emergency Relief funds to safely improve the learning conditions for the students of CCOE. This includes the addition of paraprofessional staff to enhance the learning opportunities for our students.

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov.

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.

- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
 - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.
- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will to work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
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