



**COLUSA COUNTY OFFICE OF EDUCATION**  
**CHILDREN'S SERVICES**  
345 5<sup>th</sup> Street, Colusa, CA 95932  
(530) 458-0350 • Fax: (530) 458-0310

---

**Colusa County Office of Education - Children's Services  
Early Head Start/Head Start Regular Policy Council Meeting**

**Date:** Wednesday, September 23, 2020

**Time:** 9:00 a.m.

**Location:** Via the Zoom Application

**Note:** Due to the Coronavirus COVID-19 Policy Council Members are Encouraged to Attend the Early Head Start/Head Start Policy Council Meetings Via The Application, Zoom.

Zoom Meeting Information:

Website:

<https://us02web.zoom.us/j/82249343684?pwd=OEJZaWJaMm02aHk2V01DeDhGN3lzQT09>

Meeting ID: 822 4934 3684

Passcode: 6zbKNT

---

**Agenda**

- 1.0 Call Meeting to Order - TIME: \_\_\_\_\_
  - 1.1 Pledge of Allegiance
  
- 2.0 Roll Call
  
- 3.0 Approve the Minutes of August 26, 2020 Policy Council Meeting **Action**  
action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
  
- 4.0 Public Comments & Presentations **Informational**
  
- 5.0 Program Planning/Budget **Informational**
  - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report
  
- 6.0 Reports **Informational**
  - 6.1 Secretary's Report
  - 6.2 Classroom Reports by Policy Council Representatives
  - 6.3 Content Area Training

- 6.3.1 Fiscal and Allocations - Rosa Talamantes, Program Accounting Specialist, Children's Services
- 6.4 Community Member Reports
  - 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
  - 6.4.2 Colusa County Superintendent of Schools, Mike West
- 6.5 Director's Report
  - 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Curriculum Updates, Program Information Summaries
- 6.6 Family Engagement Coordinator Report
  
- 7.0 Personnel **Action**
  - 7.1 Approve the Transfer of Esther Rocha, Assistant Teacher - Williams Children's Center, Infant Classroom to Program Services Assistant for Arbuckle  
 action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
  - 7.2 Approve the Hiring of Rita Baker, Area Manger  
 action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
  
- 8.0 New Business **Action**
  - 8.1 Approve the HS Improvement Funds Application  
 action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
  
- 9.0 Correspondence Informational
  - 9.1 ACF-PI-HS-20-05: Final Rule on Designation Renewal System Changes
  - 9.2 Management Bulletin 20-16: Continued Funding Application Fiscal Year 2021-22
  - 9.3 Management Bulletin 20-17: Requirements for Distance Learning Plans, Program Quality, and Distance Learning Services for Direct Service Contractors
  
- 10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**  
None
  
- 11.0 Announcement Informational
  
- 12.0 Advanced Planning
  - 12.1 Next Scheduled Meeting Date: October 28, at 9:00am  
**(Fourth Wednesday of the Month)** Education Village, Williams
  
- 13.0 Adjournment - TIME: \_\_\_\_\_