

Colusa County Office of Education  
 Children's Services  
 Early Head Start/Head Start  
 Policy Council Meeting Agenda

**Location:** 499 Margurite Street, C-1, Williams, CA 95987

**Time:** 9:00 a.m.

**Date:** September 25, 2019

- 1.0 Call Meeting to Order – TIME: \_\_\_\_\_
  - 1.1 Pledge of Allegiance
  
- 2.0 Roll Call
  
- 3.0 Approve the Minutes of August 28, 2019 Policy Council Meeting
 

**Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
- 4.0 Public Comments & Presentations Informational
  - 4.1 Literacy & Public Relations Coordinator for Colusa County Office of Education, Jennifer Jelavich
  
- 5.0 Program Planning/Budget Informational
  - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report
  
- 6.0 Reports Informational
  - 6.1 Secretary's Report
  - 6.2 Classroom Reports by Policy Council Representatives
  - 6.3 Content Area Training
    - 6.3.1 Fiscal Cost Allocations, Rosa Talamantes, Program Accounting Specialist
  - 6.4 Community Member Reports
    - 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
    - 6.4.2 Colusa County Superintendent of Schools, Mike West
  - 6.5 Director's Report
    - 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Program Information Summaries
  
- 7.0 Personnel **Action**
  - 7.1 Approve the Hiring of Viridiana Pimentel, Assistant Teacher – Colusa Children's Center, Infant Classroom
 

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
  - 7.2 Approve the Hiring of Heather Miller, Associate Teacher – Colusa Children's Center, Preschool Classroom
 

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
  - 7.3 Approve the Transfer of Itsageri Ruiz, Assistant Teacher – Arbuckle State Preschool to Teacher –Arbuckle Head Start
 

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

- 7.4 Approve the Transfer of Shannon Anderson-Cedillo-Aguilar, Assistant Teacher – Williams Children’s Center, Toddler Classroom to Assistant Teacher – Williams Children’s Center, Preschool Classroom  
 action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
- 7.5 Approve the Transfer of Maria Sierra de Carabeo, Assistant Teacher – Williams Preschool Learning Center A PM to Assistant Teacher –Williams Preschool Learning Center B  
 action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
- 8.0 New Business **Action**  
 None
- 9.0 Correspondence Informational  
 9.1 Management Bulletin 19-07: Continued Funding Application Fiscal Year 2020–21
- 10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**  
 action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
- 11.0 Announcement Informational
- 12.0 Advanced Planning  
 12.1 Next Scheduled Meeting Date: October 23, 2019 at 9:00am  
**(Fourth Wednesday of the Month)** Education Village, Williams
- 13.0 Adjournment – TIME: \_\_\_\_\_