

Colusa County Office of Education
Children's Services
Early Head Start/Head Start
Policy Council Meeting Agenda

Location: 499 Margurite Street, C-1, Williams, CA 95987

Time: 9:00 a.m.

Date: October 23, 2019

- 1.0 Call Meeting to Order – TIME: _____
 - 1.1 Pledge of Allegiance

- 2.0 Roll Call

- 3.0 Approve the Minutes of September 25, 2019 Policy Council Meeting **Action**
action _____ motion _____ second _____ ayes _____ noes _____

- 4.0 Public Comments & Presentations Informational

- 5.0 Program Planning/Budget Informational
 - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report

- 6.0 Reports Informational
 - 6.1 Secretary's Report
 - 6.2 Classroom Reports by Policy Council Representatives
 - 6.3 Content Area Training
 - 6.3.1 Head Start Annual Report/Program Information Report (PIR) & Human Resources-Vicki Markss, Executive Director and Julie Rivera, Administrative Program Specialist
 - 6.4 Community Member Reports
 - 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
 - 6.4.2 Colusa County Superintendent of Schools, Mike West
 - 6.5 Director's Report
 - 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Program Information Summaries

- 7.0 Personnel **Action**
 - 7.1 Approve the Hiring of Candace Ozbun, Assistant Teacher – Williams Children's Center, Preschool Classroom

action _____ motion _____ second _____ ayes _____ noes _____

 - 7.2 Approve the Hiring of Luz Ocampo Rios, Assistant Teacher – Colusa Children's Center, Preschool Classroom

action _____ motion _____ second _____ ayes _____ noes _____

- 8.0 New Business **Action**
None

- 9.0 Correspondence Informational
None

- 10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**
 action _____ motion _____ second _____ ayes _____ noes _____
- 11.0 Policy Council Executive Officer Elections **Action**
- 11.1 Chairperson
 action _____ motion _____ second _____ ayes _____ noes _____
- 11.2 Vice-Chairperson
 action _____ motion _____ second _____ ayes _____ noes _____
- 11.3 Treasurer
 action _____ motion _____ second _____ ayes _____ noes _____
- 11.4 Secretary
 action _____ motion _____ second _____ ayes _____ noes _____
- 12.0 Committee Membership **Informational**
- 12.1 Program Planning and Budget
- 12.2 By-Laws
- 12.3 EHS/HS Self Review
- 12.4 Child Development
- 12.5 Health & Nutrition/Health Advisory
- 12.6 Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)
- 13.0 Announcement **Informational**
- 13.1 Recognition of 2019-2020 Policy Council Representatives
- 13.2 Policy Council Training – Roles and Responsibilities – Lydia Navarro, Family Engagement Coordinator, scheduled for Friday, November 8, 2019 at 9:00am at Granzella’s Inn – Conference Room in Williams.
- 14.0 Advanced Planning
- 12.1 Next Scheduled Meeting Date: November 20, 2019 at 9:00am
(Third Wednesday of the Month) Education Village, Williams
- 15.0 Adjournment – TIME: _____