

Colusa County Office of Education  
Children's Services  
Early Head Start/Head Start  
Policy Council Meeting Agenda

**Location:** 499 Margurite Street, C-1, Williams, CA 95987

**Time:** 9:00 a.m.

**Date:** January 22, 2020

- 1.0 Call Meeting to Order – TIME: \_\_\_\_\_  
1.1 Pledge of Allegiance
- 2.0 Roll Call
- 3.0 Approve the Minutes of December 18, 2019 Policy Council Meeting **Action**  
action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
- 4.0 Public Comments & Presentations Informational
- 5.0 Program Planning/Budget Informational  
5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report  
5.2 Colusa County Office of Education Annual Audit:  
[http://www.ccoe.net/UserFiles/Servers/Server\\_675748/File/06%20Dec%2013%2019%20Board%20Packet.pdf](http://www.ccoe.net/UserFiles/Servers/Server_675748/File/06%20Dec%2013%2019%20Board%20Packet.pdf)
- 6.0 Reports Informational  
6.1 Secretary's Report  
6.2 Classroom Reports by Policy Council Representatives  
6.3 Content Area Training  
6.3.1 Health/Nutrition– Irma Roque, Health Specialist  
6.4 Community Member Reports  
6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator  
6.4.2 Colusa County Superintendent of Schools, Mike West  
6.5 Director's Report  
6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Program Information Summaries
- 7.0 Personnel **Action**  
7.1 Approve the Hire of Elizabeth Reyes, Assistant Teacher – Colusa Children's Center, Toddler Classroom  
action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
- 8.0 New Business **Action**  
None
- 9.0 Correspondence Informational  
9.1 ACF-PI-HS-19-02: Administrative Simplification for Consolidating Head Start Grants  
9.2 ACF-IM-HS-19-05: Accounting and Reporting Capital Leases  
9.3 Management Bulletin 20-01: CSPP Free or Reduced-Price Meal Eligibility Criteria to Enroll Four-Year-Olds

10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

11.0 Announcement **Informational**

11.1 Parent's Choice Conference "The Journey is the Destination" Friday, January 31, 2020  
8:30am to 3:30pm in Red Bluff, CA.

12.0 Advanced Planning

12.1 Next Scheduled Meeting Date: February 26, 2020 at 9:00am  
**(Fourth Wednesday of the Month)** Education Village, Williams

13.0 Adjournment – TIME:\_\_\_\_\_