

Colusa County Office of Education  
Children's Services  
Early Head Start/Head Start  
Policy Council Meeting Agenda

**Location:** 499 Margurite Street, C-1, Williams, CA 95987

**Time:** 9:00 a.m.

**Date:** December 18, 2019

- 1.0 Call Meeting to Order – TIME: \_\_\_\_\_
  - 1.1 Pledge of Allegiance
  
- 2.0 Roll Call
  
- 3.0 Approve the Minutes of November 20, 2019 Policy Council Meeting **Action**  
action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
- 4.0 Public Comments & Presentations Informational
  - 4.1 Student Engagement and Outreach Specialist for Woodland Community College Colusa Center, Rodrigo Lopez
  - 4.2 Innovative Approach to Literacy (IAL) Grant – Literacy Specialist and Public Relations Coordination for Colusa County Office of Education, Jennifer Jelavich; Project Director for Colusa County Office of Education, Karisa Williams
  
- 5.0 Program Planning/Budget Informational
  - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report
  
- 6.0 Reports Informational
  - 6.1 Secretary's Report
  - 6.2 Classroom Reports by Policy Council Representatives
  - 6.3 Content Area Training
    - 6.3.1 Social Emotional– Licia Dering, Special Needs Coordinator
  - 6.4 Community Member Reports
    - 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
    - 6.4.2 Colusa County Superintendent of Schools, Mike West
  - 6.5 Director's Report
    - 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Program Information Summaries
  
- 7.0 Personnel **Action**

Approve the Hiring of Donyale Miller, Early Education Services Division Director

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_
  
- 8.0 New Business **Action**
  
- 9.0 Correspondence Informational
  - 9.1 ACF-IM-HS-19-05: Accounting and Reporting Capital Leases
  
- 10.0 Seat Newly Elected Policy Council Delegates, Alternates, Community Representatives/Past Parents **Action**  
action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ ayes \_\_\_\_\_ noes \_\_\_\_\_

11.0 Announcement

Informational

12.0 Advanced Planning

12.1 Next Scheduled Meeting Date: January 22, 2019 at 9:00am  
**(Fourth Wednesday of the Month)** Education Village, Williams

13.0 Adjournment – TIME:\_\_\_\_\_